



The Navajo Nation  
Yideeskáądi Nitsáhákees

**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTOYA** *VICE PRESIDENT*

## MEMORANDUM

**TO:** Navajo Nation Executive Branch  
*Division, Program, & Department Employees*

**FROM:**

  
Dr. Buu Nygren, *President*  
THE NAVAJO NATION

**DATE:** February 15, 2023

**SUBJECT:** Two (2) Hour Winter Weather Delay

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This memorandum serves as an official notification that all Navajo Nation Executive Branch employees, permanent and temporary, are granted **Two (2) hours of Administrative Leave** from 8:00 a.m. to 10:00 a.m. on Thursday, February 16, 2023.

Due to winter weather road conditions, we will be on a two-hour delay to ensure our employees are able to travel safely to their worksites. Drive carefully and notify proper authorities of any emergencies that may occur due to this weather. Essential service workers, first responders, and other emergency personnel will continue to follow their regular schedules, unless arrangements are made with an immediate supervisor.

Please check on our elderly and our vulnerable relatives to ensure they are in a warm place, are safe, and have the necessary supplies during this winter season. Should you have immediate questions, please contact Chief of Staff Patrick Sandoval at (928) 871-7244. Thank you.

**XC:** *Legislative Branch*  
*Judicial Branch*  
*OPVP File*